

## MEMORANDUM

Agenda Item No. 11(A)(5)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

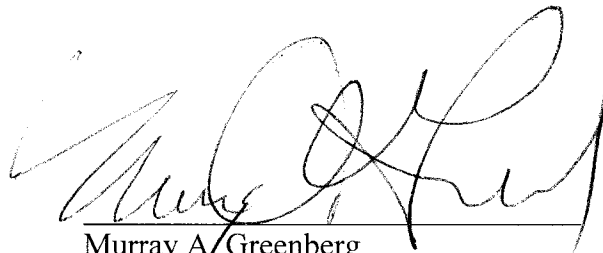
**DATE:** May 8, 2007

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution authorizing  
in-kind services for the  
Relay for Life Event of  
West Kendall sponsored  
By American Cancer  
Society

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Joe A. Martinez.



Murray A. Greenberg  
County Attorney

MAG/dcp



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** May 8, 2007

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(5)

Please note any items checked.

☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

☐ 6 weeks required between first reading and public hearing

☐ 4 weeks notification to municipal officials required prior to public hearing

☐ Decreases revenues or increases expenditures without balancing budget

☒ Budget required

☐ Statement of fiscal impact required

☐ Bid waiver requiring County Manager's written recommendation

☐ Ordinance creating a new board requires detailed County Manager's report for public hearing

☐ Housekeeping item (no policy decision required)

☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(5)  
05-08-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE COUNTY PARK AND RECREATION DEPARTMENT FOR THE MARCH 30-31, 2007, RELAY FOR LIFE EVENT OF WEST KENDALL SPONSORED BY AMERICAN CANCER SOCIETY, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$3,586.00 TO BE FUNDED FROM THE DISTRICT 11 IN-KIND RESERVE FUND

**WHEREAS**, the American Cancer Society has requested in-kind services from the Miami-Dade County Park and Recreation Department for the March 30-31, 2007, Relay for Life Event of West Kendall in an amount not to exceed \$3,586.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the Relay for Life Event of West Kendall is a signature fundraiser to raise awareness of cancer research, programs, and celebrates and honors breast cancer survivors; and

**WHEREAS**, the American Cancer Society is a not-for-profit organization; and

**WHEREAS**, the Relay for Life Event of West Kendall is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 11 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade County Park and Recreation Department for the March 30-31, 2007 Relay for Life Event of West Kendall in an amount not to exceed \$3,586.00 to be funded from the District 11 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Joe A. Martinez and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrian D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 8<sup>th</sup> day of May, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

WR

Monica Rizo

Pam 4

**MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: American Cancer Society

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department \_\_\_\_\_
- ☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Patty Hernandez  
Address: ACC-3901 NW 7th Avenue Suite 224 email: patty.hernandez@acc.org  
Miami, FL 33110 Phone: 305-797-9449  
Fax: 305-797-1140

4. Specify fee waiver or in-kind service requested (quantify, if applicable):  
Shaw Mobile, Sound System, Generators

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries):  
Relay For Life of West Kendall (Signature Fundraiser)  
Celebration of Life and honors survivors - benefits: cancer research,  
education, cancer programs & survivors  
March 30-31 2007

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 11 - West Kendall Baptist Church  
14955 SW 88th Street  
Miami, FL 33196

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: Educate West Kendall community on the different programs and services ACS offer as well generate funds to keep these programs active in the area and increase sense of community & it is proven education leads to early detection and early treatment of this disease
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):  
March 30, 2007 -> Set up @ 10:00am  
March 31, 2007 -> Break down @ 12:00pm
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): West Kendall Baptist Church Field on Kendall Drive Side
11. Expected number of participants and estimated attendance (per day, if applicable): ~2,500
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$4,000

I hereby certify that all the statements made in this application are true and correct.

Peter A. Hendry  
Signature of Authorized Representative

3/7/07  
Date

# Memorandum



**Date:** May 8, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "G Burgess".

**Subject:** District Specific In-Kind Reserve Request Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization American Cancer Society for their Relay for Life of West Kendall held on March 30-31, 2007.

In-kind services have been requested in an amount not to exceed \$3,586 from the Park and Recreation Department for use of the showmobile, generator and sound system. This event will be funded from the District 11 district specific in-kind reserve.

In FY 2006-07 the American Cancer Society has received a total of \$24,500 from the following District offices: \$5,000 from the Office of the Chair Office Funds, \$ 7,000 from District 1 Discretionary Reserve Fund, \$500 from District 4 Office Funds, \$2,000.00 from District 6 Discretionary Reserve Fund, \$5,000 from the District 10 Discretionary Reserve Fund, and \$5,000 District 12 Discretionary Reserve Fund. In addition, the Board approved in-kind services in the amount of \$716.00 through Resolution No. 88-07 from the District 1 In-kind Reserve Fund for the Relay for Life Event that took place in Miami Gardens and \$791.00 through Resolution 98-07 from the District 11 In-kind Reserve Fund for the Relay for Life Event that took place at Florida International University.

Inkind006407